



## ACC Disclosure Instructions


### Why do I need to disclose?

The completion of your timely and accurate disclosures is essential to enabling the ACC to maintain its commitment to balance, independence, objectivity, and scientific rigor for all activities. [Read Full Disclosure Policy Here](#)

<b>Step 1</b>	<p>Log into <i>ACC.org</i>. If you are not registered with <i>ACC.org</i> already, please go to <a href="https://www.acc.org/">https://www.acc.org/</a> and click on “create an account” in the upper right-hand corner of the page to register. Registration is free.</p> <p>If you need assistance in registering, you may contact ACC Resource Center by calling toll-free 800-253-4636, x5603, or 202-375-6000, x5603 during business hours, 9:00 am to 5:00 pm (ET), Monday-Friday, or email <a href="mailto:resource@acc.org">resource@acc.org</a>.</p>
<b>Step 2</b>	Once you are logged into <i>ACC.org</i> , go to <a href="https://disclosures.acc.org/">https://disclosures.acc.org/</a> .
<b>Step 3</b>	<p>Complete your disclosure. If you have no disclosures, you do not need to click on the green “Add” button. Simply scroll to the ACC Agreements section and review.</p> <ol style="list-style-type: none"> <li>Refer to ACCME’s expanded definition of companies that require disclosure <a href="#">here</a>.</li> <li>Please note the updated “Additional Personal Commercial Disclosures for Education Activities” which has extended financial relationship disclosures from 12 months to 24 months.</li> </ol> <div data-bbox="406 1236 1282 1411"> <p>Additional Personal Commercial Disclosures for Education Activities (0) <sup>?</sup></p> <p>To participate as a planner or faculty member in accredited education activities, please review this additional question. Are there any financial relationships that have existed or ended during the past 24 months that you have not already disclosed?</p> <p>Add</p> </div>
<b>Step 4</b>	<p>Add your Employment Information and save.</p> <ol style="list-style-type: none"> <li>Institution of Employment</li> <li>Job Title</li> </ol>



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<b>Step 5</b>	<p>Sign <b>four</b> Agreements (highlighted below with arrows):</p> <ol style="list-style-type: none"> <li>1. Education Attestation Agreement (click the button that says, "I agree for the next 12 months");</li> <li>2. Confidentiality, Disclosure and Assignment Agreement (click the button that says "I agree for the next 12 months");</li> <li>3. Embargo Agreement for Published Content and LBCTs (click the button that says "I agree for the next 12 months"); and</li> <li>4. Annual Statement and On-going Obligation Agreement (click the button that says, "I agree and confirm").</li> </ol>



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<p>1</p> <p>2</p> <p>3</p> <p>4</p>	<div> <h3>ACC Agreements</h3> <div> <div> <b>Education Attestation Agreement</b> <span>Expires on 2/22/2023</span> </div> <p>YES I have read the Attestation Statement and agree to act in accordance if I participate in any educational activity(ies) with the College in the next 12 months. <a href="#">Read Full Statement</a></p> <div> <input checked="" type="checkbox"/> I agree for the next 12 months                 </div> </div> <div> <div> <b>Confidentiality, Disclosure and Assignment Agreement</b> <span>Expires on 2/22/2023</span> </div> <p>YES I have read and agree to abide by the Confidentiality, Disclosure and Assignment Agreement. <a href="#">Read Full Statement</a></p> <div> <input checked="" type="checkbox"/> I agree for the next 12 months                 </div> </div> <div> <div> <b>Embargo Agreement for Published Content and LBCTs</b> <span>Expires on 2/22/2023</span> </div> <p>YES I have read and agree to abide by the Policy Regarding Guideline Confidentiality and Author Responsibility and the Embargo Policy as it applies to clinical policy documents, late breaking clinical trials, general abstracts and peer reviewed publications. <a href="#">Read Full Statement</a></p> <div> <input checked="" type="checkbox"/> I agree for the next 12 months                 </div> </div> <div> <h3>Annual Statement and On-Going Obligation Agreement</h3> <p><small>Signed on 2/22/2023</small></p> <p>YES I have read and considered each item in this form ( <b>Personal Commercial Personal Organizational or Other Non-Commercial Clinical Trial Enroller Institutional Financial Decision-Making Role Expert Witness Testimony &amp; ACC Agreements</b> ) and completed it to the best of my knowledge. I understand that my involvement in College activities requires a signed disclosure statement annually with the College and I have an on-going obligation throughout the year to update or revise my disclosure statement as circumstances require. If I have a relationship or competing interest related to this activity, I agree to absent myself from participating in any College matter which is concerned with the products or interests of the relationship or competing interest, or adhere to requirements of the specific activity.</p> <div> <input checked="" type="checkbox"/> I Agree &amp; Confirm                 </div> </div> </div>
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