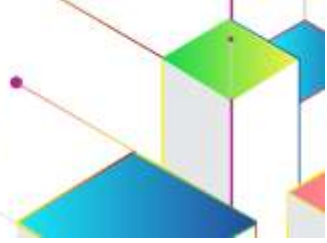


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## Introduction

One of the most exciting aspects of the **ACC Quality Summit: NCDR and Accreditation Annual Session & Expo** is the poster display, where fellow participants show how they use NCDR and Accreditation Services data to improve patient care. Last year we had over 90 posters and this year we are expecting even more!

As part of a hybrid approach this year, the 2022 Quality Summit Planning Committee invites you to showcase how you use NCDR data to support quality/process improvement initiatives. As you know, each year the Quality Summit provides the opportunity for participants in the NCDR to learn from ACC staff and physician leaders but the part that often resonates the most, is hearing from their peers.

If your abstract is chosen for the On Demand Session presentation, your 15-30 minute pre-recorded segment will be available On Demand for Quality Summit attendees to view 1-2 weeks prior to live show date. No travel is required, and our team would help you through the process.

## Share your Journey

The **ACC Quality Summit** is your opportunity to share your journey and learn from each other. Describe your experiences in an abstract format and submit them for consideration as an ePoster or On Demand Session at the upcoming ACC Quality Summit.

Once you submit your abstract it will be reviewed by a team of topic specific experts, and if approved we'll select it for an On Demand Session or ePoster.

Abstracts approved for On Demand Sessions will be developed into a 15-30 minute video presentation to be recorded in the Cadmium system by the presenting author. One abstract will be selected per NCDR or Accreditation program for an On Demand Session.

All approved ePosters will be displayed in the Virtual Platform. The top twenty-five ePosters determined by the expert abstract reviewers will be highlighted in-person in the Summit Showcase Poster Hall. The six highest ranking abstracts will be invited to present their ePosters in-person and share their successful project.

This is an excellent opportunity to share innovative educational experiences, team-based collaboration, data collection processes, quality initiatives or research activities that take place in your institution and improve the delivery of care or services you provide to your cardiovascular patients.

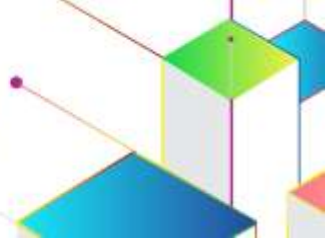
## Target Audience

The **ACC Quality Summit** draws a diverse group of healthcare professionals such as:

- Cardiovascular Administrators and leaders seeking innovating solutions to improve service line processes of care.
- Quality improvement professionals who lead organizational performance improvement efforts.
- Hospital administrators who want to learn how the NCDR Registry/Accreditation can support their strategic goals.
- NCDR Registry/Accreditation sites managers and data coordinators interested in data integrity and quality.

## What is the Process?

1. Read the ACC Quality Summit Abstract Submission Instructions in detail before you begin the submission process.
2. If you are the presenting author, complete the ACC Online Disclosure (continuing education credit requirement).
3. Develop a short abstract following the format and guidelines included with these instructions (500-1,000 words).
4. Submit your abstract to the [Abstract Scorecard](#). When you submit your abstract, you will create an account using your email address and an access key. Make a note of the email you used and the access key. This information will allow you to revise your submitted abstract at any time until the deadline and submit your poster if approved.
  - a. **On Demand Session Abstracts are due no later than 11:59:59 PM ET Monday, May 16.**
  - b. **Poster Abstracts are due no later than 11:59:59 PM ET Thursday June 9.**
5. A group of expert reviewers will review all proposals that meet the abstract submission criteria. We'll notify you via email whether your abstract has been accepted as an ePoster or On Demand Session.
  - a. On Demand Session Abstract authors will be notified **Wednesday, June 1.**
  - b. Poster Abstract authors will be notified **Thursday, July 7.**
6. If your abstract is approved for an On Demand Session, you will be invited to participate as faculty in the ACC Quality Summit. You will be sent a link to the faculty portal where you will record your 15 - 30 minute On Demand presentation by **Monday, August 15.**
7. If your abstract is approved for an ePoster, you'll be invited to submit your ePoster to the same portal you used for your abstract submission. You will login using your email address and access code and submit your ePoster in PDF format no later than **Thursday, July 28.**
8. Attendees will vote for their favorite poster using the Virtual Platform or the Mobile App to determine **The People's Choice Poster Award Winner**. The winner will be announced at the conclusion of the ACC Quality Summit. Notification will be sent out via Mobile App and announced on the Virtual Platform on **Friday, September 16.**



## How do I develop an Abstract or a Poster?

Choose a topic that involves work you've done to manage and improve patient care.

**Abstract submissions should incorporate NCDR and/or Accreditation Services products and programs in order to be eligible for an On Demand Session or the top twenty-five ePosters displayed in the Summit Showcase Poster Hall. General Quality Improvement abstracts not related to NCDR/Accreditation Services will be accepted for ePoster display on the Virtual Platform only.**

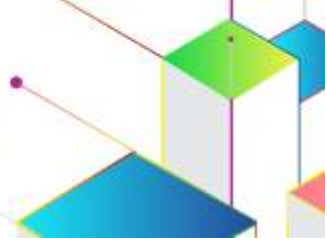
You may submit more than one abstract and may include portions of prior abstracts and/or manuscripts submitted or presented elsewhere, if you have obtained appropriate copyright permissions.

### Focus Areas can include:

- Quality Improvement
- Leading Quality Initiatives
- Enhancing Data Collection and Submission
- Population Health Management
- 

### Need help on how to develop an abstract or poster?

- Quality Improvement Abstract and Poster Tool      Use the [QI Abstracts and Posters Tools and Resources](#) to translate your QI project into effective conference abstracts and posters that convey your work, successes, and lessons learned.
- American College of Physicians      <https://www.acponline.org/membership/residents/competitions-awards/acp-national-abstract-competitions/guide-to-preparing-for-the-abstract-competition/writing-a-research-abstract>
- Indian Journal of Psychiatry      Andrade C. (2011). How to write a good abstract for a scientific paper or conference presentation. *Indian journal of psychiatry*, 53(2), 172–175. <https://doi.org/10.4103/0019-5545.82558>
- Unite for Sight      <http://www.uniteforsight.org/global-health-university/abstracts-research>



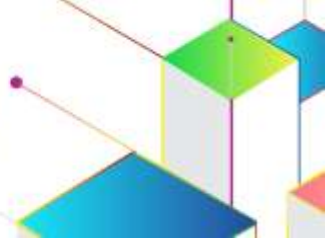
## What is the Selection Process?

Abstract Reviewers selected by ACC independently review, evaluate and score each abstract, using the following criteria:

Abstract Criteria	Description	Evaluation Criteria
<b>Content and Significance</b>	The extent to which the abstract clearly identifies the goals of the project, its outcomes, and the methods and tools that are used to assess the outcomes. Further, there is a logical sequence of information. The extent to which the project presents significant information about process innovation, quality improvement of cardiovascular care, and education or research achieved with NCDR/Accreditation data, along with whether the conclusions are substantiated by the data and/or are consistent with the title of the abstract. If the abstract is a research project, it includes a hypothesis, correct methods to evaluate the hypothesis, and correct conclusions drawn.	<b>Overall Grade</b> <b>10</b> = Outstanding <b>9</b> = Excellent <b>8</b> = Very Good <b>7</b> = Good <b>6</b> = Above Average <b>5</b> = Average <b>4</b> = Below Average <b>3</b> = Weak <b>2</b> = Questionable <b>1</b> = Not Acceptable <i>(would probably not contribute to the work of other NCDR/Accreditation participants, potentially confusing and/or misleading)</i>
<b>Relevance</b>	The extent to which the topic addresses current opportunities in the ACC Quality program and are relevant to NCDR/Accreditation, applicable to other settings, and are of interest to other participants.	
<b>Originality</b>	How original is the concept presented in this abstract? Or, how original is the new approach to an old problem? Abstracts should be an original idea, concept, or an improvement or revision of a previous idea.	
<b>Presentation Quality</b>	Clarity of the project presented, including goals, processes implemented, and expected and observed outcomes. The abstract should be presented in a clear, concise, and well-structured way, with proper use of language and a title that reflects the contents of the story.	

Your abstract's final score is the mean of all submitted scores. Abstracts may be rejected by the reviewers for the following reasons:

- The content of the abstract is not relevant to ACC Quality Summit attendees.
- The abstract did not contain enough information to qualify for acceptance.
- The abstract scored low on the evaluation criteria.
- The abstract authors did not complete a disclosure.

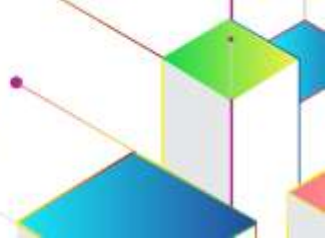


## How do I submit an Abstract?

You will need to prepare and submit a summary or “abstract” of your project, using the instructions and guidelines that follow. If accepted, the abstract will be used to develop your **ePoster** or **On Demand** session.

1. To submit your abstract, access the online submission portal link here: [Abstract Scorecard](#).
2. Select “Join Now” to create your submission account using your email address and an access key. Make a note of the email you used and the access key. This information will allow you to revise your submitted abstract at any time until the deadline and submit your ePoster if approved.
3. Complete the Privacy Notice by checking the box and signing your name at the bottom of the page.
4. Select “Click here to begin a new abstract”.
5. Enter your Abstract Title and select your Submission Category (On Demand submission, ePoster submission, Both On Demand and ePoster submission).
6. You will now complete your submission tasks.
  - a. **Presenting Author:** The presenting author will be responsible for recording the optional 3-5 minute ePoster presentation or the 15-30 min On Demand Session if your abstract is approved. This author can be different from the submitting author.
  - b. **Co-Author(s):** An individual who helped you work on the abstract or someone that you would like to recognize in creation of the submission may be included as a co-author. Co-authors will not be required to complete any additional tasks or information. If you do not wish to include any additional authors, you may click the 'Save Co-Author List' button at the top of the page.
  - c. **Submission Type:** Here you will select the Quality Program that that your QI project addresses or utilizes. If your abstract is not directly related to a NCDR or Accreditation Services product, please select “General Quality Improvement”. General Quality Improvement abstracts not related to NCDR/Accreditation Services will be accepted for ePoster display on the Virtual Platform only.
  - d. **Abstract Details:** You will then complete each abstract section (Problem Statement, Background, etc.) in the designated field. We recommend that you copy and paste each section from a finalized Word document version so you will not be required to type and edit content within the Abstract Scorecard field.
  - e. Be sure to “**Save Submission**” and then “**Submit**” to complete your abstract submission. Once completed, you can edit your abstract at any time until the deadline.





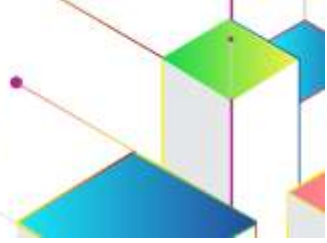
## How do I complete an ACC Online Disclosure?

**IMPORTANT: A disclosure must be completed for the presenting author. Otherwise your abstract will not be accepted.**

1. Log into [ACC.org](https://acc.org). If you are not registered with ACC.org already, please go to [ACC.org](https://acc.org) and click on “create an account” in the upper right-hand corner of the page to register. Registration is free. If you need assistance in registering, you may contact ACC Resource Center by calling toll-free 800-253-4636, x5603, or 202-375-6000, x5603 during business hours, 9:00 am to 5:00 pm (ET), Monday-Friday, or email [resource@acc.org](mailto:resource@acc.org).
  - a. ***Please do not create another account if you already have one. If you forgot your password, click on “Forgot Password?” to enter your email address/username to verify your identity and retrieve your password.***
2. Once you are logged into ACC.org, go to <https://disclosures.acc.org/Library>
3. Complete your disclosure. If you have no disclosures, you do not need to click on the green “Add” button. Simply scroll to the ACC Agreements section and review.
  - a. Refer to ACCME’s expanded definition of companies that require disclosure [here](#).
  - b. Please note the updated “Additional Personal Commercial Disclosures for Education Activities” which has extended financial relationship disclosures from 12 months to 24 months.
4. Add your Employment Information and save.
  - a. Institution of Employment
  - b. Job Title
5. Sign the four ACC Agreements:
  - a. Education Attestation Agreement (click the button that says, “I agree for the next 12 months”)
  - b. Confidentiality, Disclosure and Assignment Agreement (click the button that says “I agree for the next 12 months”)
  - c. Embargo Agreement for Published Content and LBCTs (click the button that says “I agree for the next 12 months”)
  - d. Annual Statement and On-Going Obligation Agreement (click the button that says, “I agree and confirm”)

## Instructions for preparing an Abstract

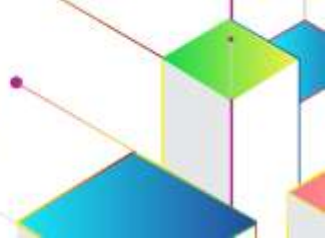
To help you prepare your abstract, please review the guidelines below. The Abstract Scorecard software requires you to complete key information in the Abstract Details task. Each abstract should include the following information:



1. **Title:** Include a title that describes the focus of your story. The title should clearly and succinctly identify the contents of the abstract. Be sure to capitalize the first letter of each word in the title, except for prepositions and articles.
2. **Focus Area:** Select the Focus Area that pertains to your abstract from the dropdown menu.
3. **Format:** The abstract must be presented in the following sequence, using the headings listed:

Headings	Description
<b>Problem Statement or Scientific Question</b>	Define the problem or scientific question your project investigated.
<b>Background/Project Intent</b>	Use 2-3 sentences to ground the reader in your project and capture their interest. This should include: <ul style="list-style-type: none"> <li>• Why you did this project? What is the history of the project? What was your intent or goal for the project?</li> <li>• You might also include external motivation, such as poor/outlier results on national measure, changes in payer reimbursement, reduced volumes, etc.</li> </ul>
<b>Methodology</b>	Describe the steps of your work and provide a road map for your project. <ul style="list-style-type: none"> <li>• Explain your process in a way that makes the study reproducible. <ol style="list-style-type: none"> <li>1. What was unique? What did you do differently?</li> <li>2. What were the tools, techniques, and strategies used?</li> </ol> </li> <li>• First write down each step, then fill in detail, e.g., <ol style="list-style-type: none"> <li>1. Formed multi-disciplinary committee to study ...</li> <li>2. Studied population in NCDR/ACC Accreditation Services ...</li> <li>3. Developed plan to ...</li> <li>4. Implemented plan to...</li> </ol> </li> <li>2. A listing of the multi-disciplinary team that was involved in achieving improvement (specific roles, departments, type of expertise). Names are not required.</li> </ul>
<b>Results</b>	Summarize your results in 1-2 paragraphs. <ol style="list-style-type: none"> <li>3. Present data that indicates your project made a difference by including <ol style="list-style-type: none"> <li>1. before and after results</li> <li>2. data source, date ranges, n, % change</li> <li>3. statistical measures (if you have them)</li> </ol> </li> </ol> <p><b>The Abstract Scorecard does not accept charts, graphs, or tables. This information can be included in your On Demand Session presentation or ePoster.</b></p>

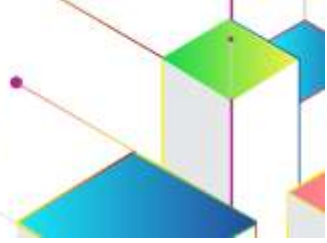




<b>Value Proposition</b>	Describe how your project addresses 1 or more Value-Based Healthcare Benefits below: <ol style="list-style-type: none"> <li>1. Patients – Lower costs and better outcomes</li> <li>2. Providers – Higher patient satisfaction rates and better care efficiencies</li> <li>3. Payers – Stronger cost controls and reduced risks</li> <li>4. Suppliers – Alignment of prices with patient outcomes</li> <li>5. Society – Reduced Spending and better overall health</li> </ol>
<b>Conclusions</b>	Use 2-3 sentences to discuss the implications of your project. This should be a short summary of what you learned from your work, any lessons learned for those who want to replicate your project, and any next steps you have planned. <ol style="list-style-type: none"> <li>1. Refer to the statement of intent and summarize your project</li> <li>2. Explain how your project solves a problem and could benefit others</li> <li>3. Discuss any reservations and prospects</li> </ol>
<b>References</b>	Include any journals, literature, or other documents used to develop this project.

4. **Length:** An abstract is a summarized “story” of your project. It should be relatively short, about 500 but no more than 1,000 words (excluding authors and affiliations).
5. **ACC Quality Programs Trademarks:**
  - a. When referring to ACC Quality Programs, please refer to the following table for proper citation
  - b. After the first use, you may cite the Program without the registered mark or trademark. However, you may not abbreviate the name.

First Time Use	Subsequent Use
<b>National Cardiovascular Data Registry (NCDR®)</b>	NCDR
Chest Pain - MI Registry™	Chest Pain - MI Registry
AFib Ablation Registry™	AFib Ablation Registry
CathPCI Registry®	CathPCI Registry
EP Device Implant Registry™	EP Device Implant Registry
IMPACT Registry®	IMPACT Registry
LAAO Registry™	LAAO Registry
STS/ACC TVT Registry™	STS/ACC TVT Registry
<b>ACC Quality Campaign</b>	Quality Campaign
Patient Navigator Program Focus MI	Patient Navigator Program Focus MI
Reduce the Risk: PCI Bleed	Reduce the Risk: PCI Bleed
<b>ACC Accreditation Services</b>	Accreditation Services
Cardiac Cath Lab Accreditation	Cardiac Cath Lab Accreditation
Chest Pain Center Accreditation	Chest Pain Center Accreditation
Electrophysiology Accreditation	Electrophysiology Accreditation



Heart Failure Accreditation	Heart Failure Accreditation
Transcatheter Valve Certification	Transcatheter Valve Certification

## Guidelines

1. **Numbers:** Spell out numbers only at the beginning of a sentence. Use zeros before decimal points.
2. **Symbols:** You may use >, <, % symbols throughout the abstract.
3. **Tables and Graphs:** While tables and graphs are useful in posters, **they cannot be submitted in your abstract.** When including in your ePoster, graphs and tables MUST reference the source of the data being presented. For example, cite an NCDR Outcomes Report as “CathPCI Registry® Outcomes Report 2016Q1,” or whatever is appropriate for the type of data being cited. TITLES of tables and graphs MUST include the measure being analyzed. Be sure to think about what you are measuring and include that measure in the title. Label all axes. Do not include graphs without clearly labeling what is quantitated on the ‘X’ and ‘Y’ axes.
4. **Lab Values:** When citing lab values in your hospital, include units and range for normal. For example, if referring to a measure that is “less than 50,” include units and, in parentheses, the normal range for that measure in your facility (e.g., creatinine clearance; cardiac enzymes).
5. **Abbreviations:** Use the complete term/phrase before including the acronym or abbreviation in parentheses. Example: Don’t write D2B at first usage. Do write: Door-to-Balloon Time (D2B). Thereafter, use D2B.
6. **Define your terms:** For example, when using a word such as “target,” define what the word “target” really means. If it means to measure your hospital’s performance against a standard, then state that, and define the standard against which you are measuring your hospital’s performance.
7. **Style:** At the present time, NCDR/Accreditation Services does not have a preferred style manual. Please, refer to any good text such as *American Medical Association Manual of Style*. For grammar and usage, *The Elements of Style*, by William Strunk Jr. and E. B. White, is always a reliable source.
8. **General Tips:**
  - a. Remember that the word ‘data’ is plural, and the word ‘datum’ is singular. Avoid using slang.
  - b. Remember to have others proofread your abstract to look for any errors, typographical errors, misspellings, etc. before you submit it.

## What if my Abstract is Selected for an On Demand Session?

If your abstract is accepted as an On Demand Session, you will be invited to serve as Quality Summit faculty. A Quality Summit Educational Track lead will be in contact with you to help you develop your content into a 15-30 minute On Demand Session.

You will be sent access information for the Faculty Portal where you will complete a list of tasks including:

- Updating your Faculty Profile
- Signing a Media Release Form
- Completing a short Biography
- Uploading a Headshot
- Registering for the Quality Summit
- Uploading Presentation slides
- Recording your On Demand Presentation

Additional instructions will be sent to you with your acceptance.

## What if my Abstract is selected for an ePoster?

If your abstract is accepted for an ePoster, your poster will need to be submitted through the [Abstract Scorecard](#) in PDF format, **no later than Thursday, July 28, 2022.**

**ePosters** will be displayed in the Summit Showcase Poster Hall and on the Virtual Platform. ePoster authors are invited (although not required) to record a short 3-5 minute, audio-only presentation with a summary of their ePoster that can accompany their ePoster visual in the Virtual Platform.

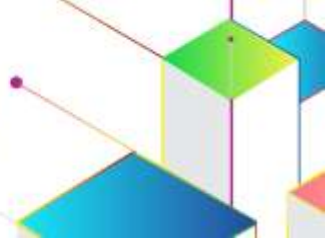
If your abstract is accepted for development as an ePoster, we will email you additional ePoster Instructions with details on recording your Virtual Poster Presentation and completing your Author Profile.

### Top Twenty-Five Abstracts

If your abstract is selected as one of the top twenty-five, your ePoster will also be displayed in the Summit Showcase Poster Hall. We strongly encourage authors to record an audio presentation to enhance the attendee experience.

### Top Six Abstracts

If your abstract is selected as one of the top six, you will be encouraged to attend the ACC Quality Summit in-person in Los Angeles to present your poster at a designated time in the Summit Showcase Poster Hall (*travel expenses will not be covered by ACC*). We strongly encourage authors to record an audio presentation to enhance the virtual attendee experience.



## Who should I contact if I need assistance?

If you have any questions or need assistance, please email [ncdr@acc.org](mailto:ncdr@acc.org) or contact Madeline Tappe, Quality Summit Abstract and Poster Manager, at [mtappe@acc.org](mailto:mtappe@acc.org) or call at (202) 375-6160.