

PROGRAM REQUIREMENTS

1. Participant Responsibilities

1.1. Program Management

- 1.1.1. Upon opting-in to the Patient Navigator Program Focus MI National Quality Campaign the Participant must designate a core team that includes: (see Appendix 1)
 - 1.1.1.1. Patient Navigator Team Facilitator—The Team Facilitator will serve as the primary point of contact for the Program.
 - 1.1.1.2. Physician Medical Director—The Physician Medical Director will serve as the medical staff liaison for the Program.
 - 1.1.1.3. Hospital Administration Team Sponsor—The Hospital Administration Sponsor will ensure adequate resources are in place to support Program activities.
- 1.1.2. The Participant shall identify and establish a multidisciplinary team within thirty (30) days of the Patient Navigator Focus MI start date at the facility. The team may include members from social work, pharmacy, cardiologists, quality improvement staff, and nursing. It is recommended that at least two (2) nurses participate on the team.
- 1.1.3. The Participant is required to ensure a valid and unique email address on Appendix 1 and submit it to ncdr@acc.org for all designated team members within thirty (30) days of opting in to the Patient Navigator Program Focus MI. The email addresses will be used to communicate relevant Program specific information.

1.2. Reporting Requirements:

- 1.2.1. Complete a pre-and post Patient Navigator Program Focus MI survey.
- 1.2.2. Report quarterly program updates including, but not limited to:
 - 1.2.2.1. Acute Myocardial Infarction (AMI), readmission rates.
 - 1.2.2.2. Follow-up activities conducted for AMI patients discharged from the institution.
 - 1.2.2.3. Patient satisfaction information using HCAHPS data.
 - 1.2.2.4. Participant acknowledges and agrees that ACCF will use the ACTION Registry quarterly aggregate outcomes report to compare the following: STEMI performance composite, NSTEMI performance composite, Overall defect free care, Aldosterone blocking agent for LVSD at discharge, cardiac rehab referral and the ACTION Registry risk models for bleeding and mortality as a predictor for readmission.

1.3. Training and Orientation Requirements:

- 1.3.1. At least one (1) representative from the Patient Navigator team will be required to attend, or view archived, webinars. Webinars shall be at the discretion and schedule of ACCF and ACCF will provide prior notice on scheduled meeting.

1.4. Additional Participant Program Requirements include, but are not limited to:

- 1.4.1. Utilize quality improvement resources such as assessments, tool kits, and list-serve community.
- 1.4.2. Maintain ACTION Registry enrollment for the duration of the Patient Navigator Program Focus MI.
- 1.4.3. Maintain a green Data Quality Report (DQR) data submission status for the ACTION Registry for the duration of Patient Navigator.
- 1.4.4. Adhere to ACCF Marketing/Branding guidelines and AstraZeneca branding guidelines as provided by ACCF.

2. ACCF Program Responsibilities

2.1. ACC provides Participant Support:

- 2.1.1. Support via telephone and email during normal business hours; Monday through Friday, 9:00a.m. to 5:00p.m. Eastern Time, excluding major holidays.

2.2. ACC provides resources and training programs to guide Participant activities. These include:

- 2.2.1. Quarterly webinars.
- 2.2.2. Best practice sharing via ACCF media channels (i.e. blog, social media, Cardiology, and ACCF's Quality Improvement for Institutions website).

2.3. Program Evaluation

- 2.3.1.1. ACCF shall, at the end of the eighth (8) quarter: conduct an evaluation that consists of the following:
- 2.3.1.2. Quality improvement changes from baseline to current performance
- 2.3.1.3. Participant lessons learned
- 2.3.1.4. Post-implementation data submission

3. Term and Termination.

- 3.1. The term of this Agreement will begin on the date this hospital "Opted-in to participate.

APPENDIX 1

Patient Navigator Program Focus MI National CONTACT INFORMATION SHEET

STEP 1: Please provide the hospital information requested below. (Please print clearly and legibly)

Hospital Name (Legal Name)	
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STEP 2: Please provide Patient Navigator Program Focus MI Team members contact information

Select a Physician Leader, Team Facilitator, Executive Sponsor, and other team members

Identify the roles that each team member should fill based on the definitions below. Typically, there is one Physician team leader and one team facilitator, but you can assign co-leaders or co-facilitators if desired or necessary.

Physician Leader – *responsible for representing project, primary decision-maker.*

Team Facilitator – *responsible for monitoring progress, primary documenter.*

Executive Sponsor – *responsible for ensuring adequate resources are in place to support Program activities.*

Team Members – *a key contributor as a process owner, content expert, or data analyst responsible for implementing specific project activities. (i.e. pharmacist, social worker, nurse, physician assistant, case manager, data specialist)*

Hospital Billing Contact – *responsible for invoicing and payment process.*

STEP 3: For each unique individual identified in Step 2, please provide the following contact information by emailing this document to ncdr@acc.org.

(If needed, please use a separate sheet to list all team members)

Contact Name (<i>First & Last Name</i>)	Position Title	E-mail Address	Telephone
	Physician Medical Director		()
	Team Facilitator		()
	Hospital Administration Team Sponsor		()
	Team Member		()
	Team Member		()
	Team Member		()
	Team Member		()
	Team Member		()
	Team Member		()

