

The American College of Cardiology's

# ACTION Registry®

## Steps to Create a CSV File For Hospitals using the ACC Online Data Collection Tool

ACTION Registry hospital participants can provide data exports in Comma Separated Value (CSV) format for external agencies such as states, county health departments or other AMI programs.



To learn more about the benefits of participating in the ACTION Registry, visit [ACC.org/ACTIONRegistry](http://ACC.org/ACTIONRegistry)



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## Creating a CSV File

STEP 1

Navigate to the Data Collection Tool (v2.4).

STEP 2

Select "Maintenance" from the left navigation and "Data Extract" on the fourth tab.

STEP 3

Enter a date range in the "Select Discharge" date fields and select a data extract. To obtain the CSV file first select "ACTION\_v2\_Extract1." This extract provides data from Sections A-E of the data collection form. Then select "ACTION\_v2\_Extract2" to obtain data from Sections F-J.

STEP 4

Select the Comma Separated Value (CSV) download format and click "download extract."

Select a Download Format **Comma Separated Value**

**Download Extract**

STEP 5

A pop-up screen will display, which will require that you open or save the file.

RESULT

The two CSV files will display the numeric selection for each data element, as outlined in the full specifications data dictionary. For example, for the data element "sex," a 1=male and 2=female. All other data extracts will provide the data element selections as descriptions.

	A	B	C	D	E	F	G	H	I	J	K
1	ArrivalDate	DCDate	SSNNA	DOB	Sex	RaceWhite	RaceBlack	RaceAsian	RaceAfrican	RaceHispanic	RaceOther
2	1/9/2017	1/10/2017	0	12/20/1992	1	1	0	0	0	0	0
3	1/9/2017	1/10/2017	1	1/2/1990	2	0	0	0	0	0	0
4	1/2/2017	1/3/2017	1	1/2/1990	1	0	0	0	0	0	0
5	2/22/2017	2/23/2017	1	1/2/1990	2	0	0	0	0	0	0
6	1/9/2017	1/9/2017	1	8/30/1907	2	1	0	0	0	0	0
7	1/2/2017	1/20/2017	1	1/1/1980	2	0	1	1	0	0	0
8	3/30/2017	4/1/2017	0	5/5/1990	2	1	0	1	0	1	0
9	8/13/2017	8/15/2017	1	8/21/1944	2	1	0	0	0	0	0

Please contact us at [ncdr@acc.org](mailto:ncdr@acc.org) or 800-257-4737 if we can answer any questions.